

DEPARTMENT OF LABOR AND EMPLOYMENT
PROFESSIONAL REGULATION COMMISSION
Regional Office I
Pangasinan Nueva Vizcaya Road, Carmay East Rosales, Pangasinan
INDICATIVE ANNUAL PROCUREMENT PLAN FOR 2024

Code (PAP)	Procurement Program/Project	PMO/ End- User	Is this an early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Activity/Project)
					Advertisement/ Posting of IB/REI	Submission/O pening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
I. REGIONAL OFFICE PROCUREMENT													
5020321002	Office Equipment	LRD	NO	NP-53.9 - Small Value Procurement	Within 2024	Within 2024	Within 2024	Within 2024	GoP	93,000.00	93,000.00	-	Business Scanner, Open File Steel Cabinet, Paper Shredder, Printer
5020321002	Office Equipment Expenses	FAD	NO	NP-53.9 - Small Value Procurement	Within 2024	Within 2024	Within 2024	Within 2024	GoP	6,000.00	6,000.00	-	USB 1TB OTG
50203010-02	Office Supplies Expenses	LRD/FAD/LEGAL/ REGULATION	NO	NP-53.9 - Small Value Procurement	Within 2024	Within 2024	Within 2024	Within 2024	GoP	1,612,028.87	1,612,028.87	-	Acess Point router; Ballpoint Pen, .5mm, blue; Ballpoint Pen, .5mm, red; Black Ink for Duplo Machine; CASHBOOK, Certificate Holders; Clutch Spring (T-Roll); CORRUGATED BOX; Desk Pen, black; Drum Kit, Brother DR3455; Drum Unit Screen; DSLR Camera with memory card and bag; Epson L14150 Maintenance Box; Expandable Transparent Plastic; Envelope with Handle, Legal; File Tray, 2-tier; FOLDER, white, kraft, legal; Glue, all purpose, 1000ml; HHD docking station usb 3.0; HP Printer Laserjet Monochrome Toner; Index Tab, self adhesive, transparent; INK CART, EPSON C13T66414A, Black; INK CART, EPSON C13T66424A, Cyan; INK CART, EPSON C13T66434A, Magenta; INK CART, EPSON C13T66444A, Yellow; INK CARTRIDGE HP LASER, JET M807-BLACK; Ink for Brother Cyan; Ink for Epson Toner 008 Black; Ink for Epson Toner 008 Cyan; Ink for EpsonToner 008 Magenta; Ink for EpsonToner 008 Yellow; Ink for Brother Magenta; Ink for Brother Yellow; Ink for Brother Black; INK, FOR SELF-INKING STAMP; Lapel Microphone Speaker, set; Laptop Bag; LIQUID HAND SOAP, gallon; Loose Leaf Cover, Legal; MARKER, permanent, bullet type, black; MARKER, permanent, bullet type, blue; Mechanical Keyboard; Medicine Kits for Exam (Paracetamol, Doffenal, Mefenamic Acid, Loperamide, Betadine, Cotton, Band-Aid, White Flower, Sanitary Napkin, etc); Mouse; Muriatic Acid; NOTE PAD, stick on, 0.5" x 1.7" (for signature/sign here); Nameplates; PAPER, PRC STATIONERY, 8.5"x13"; PAPER, PRC STATIONERY, 8.5"x13"; PAPER, PRC STATIONERY, 8.5"x13"; PAPER, PRC STATIONERY, A4; PAPER, PRC STATIONERY, A4; PAPER, PRC STATIONERY, A4; PAPER, PRC STATIONERY, A4; Pinion Gear; Press Roller; Puncher, paper, heavy duty; Push Pin; RAGS, all cotton; RUBBER BAND, 70mm min lay flat length (#18); Rubber Roller (3 per unit); Segment Assembly; Separator Base Unit (3 per unit); Sign Pen (Write-4-all); SIGN PEN, BLACK, 1 mm; SIGN PEN, BLUE, 1 mm; SIGN; PEN, BLUE, 1mm; Sign Pen, Blue, 1mm; SIGN PEN, blue, retractable, 0.7mm to 1.0mm; SIGN PEN, RED, 1 mm; Signal Lever (3 per unit); STAMP PAD, FELT, bed dimension: 60mm x 100mm min; STAMPS (For Names/Annexes/Exhibits-Customized) (2.7x1.1 cm); STAMPS (For Office-Released) (30mm X89mm); STEEL CABINET-LATERAL; Stencil Roll for Duplo Machine; Tape Dispenser, table top; Tape, Double sided, 48mm; TAPE, PACKAGING, 48mm; Thermal CPU paste; Tarpaulin for Various Events in PRC Regional Office I; Toner Cartridge HP LaserJET 107A; Toner Cartridge HP LASERJET TONER CF276 (BLACK); Toner CartridgeHP LaserJET CF 287A, black; Toner CartridgeHP LaserJET CF 55A, black; TONER for Epson L14150 Black; TONER for Epson L14150 Black (001); TONER for Epson L14150 Cyan; TONER for Epson L14150 Cyan (001); TONER for Epson L14150 Magenta; TONER for Epson L14150 Magenta (001); TONER for Epson L14150 Yellow; TONER for Epson L14150 Yellow (001); TONER for Epson M200 Black; Toner for HP Laser MFP 137fw; Toner, Ink EPSON, black (L14150) 001; Toner, Ink EPSON, black (L6490) 008; Toner, Ink EPSON, cyan (L14150) 001; Toner, Ink EPSON, cyan (L6490) 008; Toner, Ink EPSON, magenta (L14150) 001; Toner, Ink EPSON, magenta (L14150) 001; Toner, Ink EPSON, yellow (L14150) 001; Toner, Ink EPSON, yellow (L6490) 008; Trash Bag small 26x32; UPS; uPVC Electric Wire Moulding & Cable Trunking 17x12mm x 8ft.
5020399000	Other Supplies and Material Expenses	LRD/FAD	NO	NP-53.9 - Small Value Procurement	Within 2024	Within 2024	Within 2024	Within 2024	GoP	264,632.64	264,632.64	-	Office mesh chair with arm rest; Fire Extinguisher, Dry Chemicals Fire Extinguisher, refill; FLASH DRIVE, 16gb; Stamping Machine, Rubber Stamps and other related supplies; INK SELF-INKING STAMP; PAPER, PRC STATIONERY, 8.5"x13"; PAPER, PRC STATIONERY, A4; SIGN PEN, blue, 1.00mm; TONER for Epson L120 Black (664) TONER for Epson L120 Cyan (664); TONER for Epson L120 Magenta (664); TONER for Epson L120 Yellow (664); TONER for Epson L14150 Black (001); TONER for Epson L14150 Cyan (001); TONER for Epson L14150 Magenta (001); TONER for Epson L14150 Yellow (001); TONER for Epson M200 Black; Printer, Colored; Printer, Monochrome Steel Cabinet, lateral


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REPAIRS AND MAINTENANCE														
5021307000	Repairs and Maintenance-Furniture and Fixtures	FAD		YES	NP-53.9 - Small Value Procurement	Within 2023	Within 2023	Within 2023	Within 2024	GoP	192,000.00	192,000.00	-	Regular maintenance of air conditioning units amd other Property Equipment in the Regional Office
50213060-01	Repair and Maintenance - Motor Vehicle	FAD		NO	NP-53.9 - Small Value Procurement	Within 2024	Within 2024	Within 2024	Within 2024	GoP	80,000.00	80,000.00	-	For regular maintenance and check ups
COMMUNICATION EXPENSES														
5020501000	Postage and Courier Services	LRD/FAD		YES	NP-53.9 - Small Value Procurement	Within 2023	Within 2023	Within 2023	Within 2024	GoP	110,000.00	110,000.00	-	Regular transmittal of official documents
OTHER GENERAL SERVICES AND OTHER EXPENSES														
50219990-99	Other General Services	LRD		YES	NP-53.9 - Small Value Procurement	Within 2023	Within 2023	Within 2023	Within 2024	GoP	658,000.00	658,000.00	-	Rental of Service Vehicles to be used during Licensure Examinations


GRAND TOTAL

3,015,661.51 3,015,661.51 -



Prepared by:


JOHN ADRIAN J. MALAGOTNOT
RBAC Secretary


BRYAN S. DE GUZMAN
Member


MARK M. MORENO
Member


Certified Funds Available / Certified Appropriate Funds Available

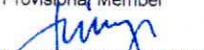

JENNIFER M. ULLIBAC / 
Accountant Budget Officer

Recommending Approval:

REGIONAL BIDS AND AWARDS COMMITTEE


MAYNATALIE L. ALLIDEM
Provisional Member


SHIELA M. BORJA
Provisional Member


LEONARDO P. JIMENEZ, PhD
Member


MARIE GRACE P. NAVA
Member


BABYLINDA O. REYES
Vice Chairperson


Atty. MARIE FRANCES DENISE D. CALDE
Chairperson

Approved by:

HEAD OF THE PROCURING ENTITY


ATTY. ARL RUTH B. SACAY-SABELO
Regional Director